



SYCAMORE RIDGE PTA
PTA Meeting 8/17/2023

Attendance: Sara Lake, Patrick Hefflin, Kathy O'Neill, Priya Merrill, Gregory Reade, Lou Lu, Kate (Seung Hyun) Kim, Megan Scanderbeg, KB Chen

President/Sara

- Welcome/call to order
- Sara called meeting to order at 9:15am
- Introductions by all PTA Board Members and principal
- Discussion of this year's PTA events
 - For book fair, Literati is booked during both parent teacher conference weeks. Dr. Hefflin will discuss with Ms. Goode whether we can use a different company this year so Book Fair can coincide with parent teacher conference weeks and we can reserve Literati for next year since we already know the dates for parent teacher conference weeks next year.
 - We'll plan to hold movie night outside this year to accommodate more people and having food but can adjust to inside if weather prohibits.
- Discussion of PTA meeting timing
 - All PTA board meetings will be held on the 2nd Thursday of the month at 9:15am
 - All General Association Meetings will be held at 8:15am to accommodate more attendance. Dr. Hefflin will speak for ~30 minutes at each.
- Dr. Hefflin is setting up a teacher learning room which the PTA may be able to use to set up for events, etc.
- Approve May PTA Meeting minutes
 - Priya motions; Lu seconds; all approve

Treasurer/Lou

- Treasurer's report – May & June 2023

- The PTA spent about \$700 on book fair this year. It's not supposed to cost the PTA money to run the book fair; it should be fully pass-through. We'll need to track money each day of the book fair this year to avoid the discrepancies from last year.
- Gregory motions; Megan seconds; all approve
- Approval of Checks #3364-3371
 - Lou motions; Sara seconds; all approve
- Proposed 2023-2024 PTA budget
 - We will still have Carnival this year, but will consider adjusting silent auction, ticket sales, etc. so we raise more funds. Last year only raised ~\$2k which is a lot less than previous years and it takes a lot of work to run it, so the hope would be to bring in more funds.
 - We'll use more reserve funds this year. In the past, we've targeted keeping about \$15k in the reserve but we're up to \$60k. Now that the school numbers are stabilizing, we don't need to save as much in reserve. Possibly give additional gifts to the school.
 - Joshua's has agreed to be the platinum sponsor for Carnival.
 - Field trip assistance is a new item in the budget. It replaces the funds we had previously budgeted for Biztown and which we used for transportation to the Star of India for the 5th graders last year since there was no Biztown. Dr. Hefflin will look into whether PTA should be providing funds to support field trips, since the district is supposed to provide that support.
 - Will be doing one less staff meal this year to reduce costs.
 - Lou motions to approve; Gregory seconds; all approve

Committee Reports

- Stallion Stampede – September 8 (Kathy and Priya)
 - Balloon artists, tattoo artists, Kona ice, and DJ reserved; will also get pizza from Flippin' Pizza again this year
 - Will have BYO water bottles again this year
 - PTA to ask Dr. Hefflin to judge the hat contest.
- Drama Club (Gregory)
 - Lex & Ryan will be directing this year

- Rumors that kids view Finding Nemo as too young for them so not as interested in joining. We'll try playing the music from the musical outside school in the morning to encourage more people to join.
- Will put out calls for crew about 3 weeks before show.
- Bylaws (Sara/Priya)
 - Sara updated bylaws. Main changes were increase in dues from \$30 to \$35; meetings on the 2nd Thursday of each month instead of 2nd Tuesday; lowered numbers for quorum and board members. Priya to review and then we'll finalize.
 - We still need an auditor for the PTA.
- Other updates
 - We need a room parent coordinator and restaurant fundraising coordinator.
 - Considering not using a large vendor to make spirit wear this year to reduce the price.

Next Board Meeting:

Thursday September 14 at 8:15am at Sycamore Ridge

Priya Merrill
x _____