

Sycamore Ridge PTA Executive Board Meeting Minutes

Date: Tuesday, June 8, 2021

Attendance: Gregory Reade (PTA), Megan Scanderbeg (PTA), Nikki Boldt (PTA), Lou Lu (PTA), Sandy Tanaka (PTA), Sara Lake (PTA), Katya Zamora (PTA), Katie Wilson (PTA), Pete Purcell (PTA), and Maggie Jin (guest).

- Welcome/call to order at 4:05pm

President/Gregory

- Welcome/call to order: Called to order by Gregory Reade, PTA President at 4:05 p.m.
- Approve 5/11/21 Executive Board Meeting minutes
 - Sara motioned and Katya seconded

Health and Safety Officer Vacant Position - Gregory

- Health and Safety position for next year on the Board – Gregory & Maggie Jin
 - Maggie Jin has returned and would like to return to Board for next year
 - Nikki motioned to nominate Maggie; Lou seconded
 - All in favor

Treasurer/Nikki

- Approve Checks 3127 to 3128
 - Katya motioned & Sara seconded
 - All in favor
- Approve Treasurer Reports May 12 – June 7, 2021
 - Katya motioned & Sara seconded
 - All in favor
- Gift to the school
 - Nikki proposes \$10,000 gift to the school for this year based on current budget
 - Sara motioned providing \$10,000 gift to the school this summer (assuming Principal Moore would like it in time to use this summer)
 - Gregory to discuss with Chelsea at next opportunity

Committee Reports

- June Newsletter- Sara
 - Final newsletter in June to highlight 6th Grade promotion and intro for next year's Board members
 - Include blurb about membership drive in August newsletter
- Mrs. Mokiao Launch Promotion Party – (\$200)
 - Mrs. Mokiao reached out to Chelsea to see if we can reimburse for supplies purchased for 6th grade Launch promotion party
 - Katya motioned to approve to reimburse Mrs. Mokiao for funds towards promotion party for her Launch 6th grade class in lieu of attending live event
 - Sandy seconded motion
 - All in favor

- Math Club – Lou
 - Discussion regarding planning for Math Club next year
 - Currently ~50% capacity for Math contests enrolled
 - Lou will discontinue one contest for next year and consider using funds for shared Zoom account
 - Discussion about Zoom account for Math Club and for PTA in general
- 6th Grade Promotion – Katya
 - All set to go for event on Thursday
 - Katya to try and capture photos to share with Sara for newsletter
- Garden Club – All
 - Planning for maintenance of school garden during the summer
 - Discuss with Chelsea regarding needs for upkeeping garden in the summer and work with staff on creating SignUpGenius to allow interested families to help maintain over the summer.

Meeting close at 4:56 pm



June 8, 2021_____

Lou, Lu, Secretary